

Office of the Dean Academics

Minutes of the twentieth meeting of Undergraduate Curriculum Implementation Committee

October 9, 2014

The twentieth meeting of the Undergraduate Curriculum Implementation Committee (UCIC) was held in the Senate Room at 1500 hrs on October 9, 2014. The following members were present:

(Italics indicate inability to attend).

Prof. Anurag Sharma, *Prof. Santanu Chaudhury*, *Prof. S. R. Kale*, Prof. Sanjeev Sanghi, *Dr. Atul Narang*, Prof. Shantanu Roy, *Dr. N. D. Kurur*, Prof. B. Bhattacharjee, Prof. Anshul Kumar, *Prof. S. D. Joshi*, Prof. Ambuj Sagar, *Dr. Seema Sharma*, Prof. S. Dharmaraja, *Prof. T.R. Sreekrishnan*, *Prof. R. Chattopadhyay*, Prof. D. Ravi Kumar, Prof. Joby Joseph, Dr. D. Sundar, *Prof. A. S. Rathore*, Dr. B.R. Chahar, Dr. Subodh Kumar, Prof. G. S. Visweswaran, *Prof. Niladri Chatterjee*, Prof. Sangeeta Kohli, Prof. P. Srivastava, *Prof. Manjeet Jassal*, Prof. James Gomes, Prof. T.C. Kandpal, Prof. M.R. Ravi.

The Mathematics Department had decided to include Prof. S. Dharmaraja and Prof. Niladri Chatterjee in place of Prof. A. Tripathi and Dr. Sivananthan Sampath. The UCIC welcomed back the two new members and recorded its appreciation for the outgoing members.

The meeting started with a welcome to all members.

1. **Confirmation of minutes of meeting 19 dated September 24, 2014:** Comments were received from Prof. Shantanu Roy indicating that Chemical Engineering Department had proposed four Departmental Specializations which would also be available as Minor Areas for students from other Departments, but this was not mentioned in item 3 of the minutes. It was decided to upload this information also on the UCIC website and take it up for approval in the upcoming Senate meeting after obtaining feedback from Departments.

In the process of confirming the minutes, the committee discussed the minutes on non-graded components of Design and Practical Experience and Communication Skills in items 5 and 6. The following is the summary of the discussions:

- a) Members had different views on whether the students could earn credits as well as non-graded units for the same effort, or separate efforts were required to earn non-graded units, particularly in the Design / Practical Experience component and Communication Skill component. The Senate-approved concept paper on these topics does not explicitly clarify this matter either. While it is clear that summer / semester internships and SURA / other co-curricular projects require separate effort towards earning Design units, it is not as clear in the case of regular / design courses, whether separate effort is needed to earn Design units in addition to credits of the course. After detailed discussion, the committee concluded that separate evaluation of the efforts towards design units is necessary in such courses where the graded credits could be evaluated using the minor-major tests and other such evaluations. In order to implement this, whenever a course carries both credits and non-graded units, a student should be advised to register for the course along with a non-graded NDN (Design) or NQN (Communication) course.
 - b) As a matter arising, it was decided that it should be explicitly clarified that during a semester internship or summer internship, simultaneous registration for courses would not be permitted, even if the internship is in Delhi.
 - c) In order to quantify the efforts required towards one non-graded unit, the committee discussed various alternatives. It was finally decided that, consistent with the requirements of student efforts expected for earning one graded credit, 2-3 hours of efforts per week (28-42 hours per semester) could be counted for awarding one non-graded unit. It was also pointed out that it is preferable to apply this consistently in all non-graded components of the undergraduate programme. The committee also decided to modify the sub-committee reports on non-graded components accordingly.
2. **Discussion on Templates of Department Electives:** Since the above discussions had taken a substantial length of time, it was decided to divide the work of looking through the templates between the members, who would scrutinize the templates and give their feedback. Simultaneously, it was

also decided to circulated the link to the templates to all Departments / Centres / Schools for feed-back from the Faculty Boards of these Academic Units.

The meeting ended with thanks to the chair.

Comments, if any, may kindly be sent to the undersigned by 15.10.2014.

M.R. Ravi
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and Convener, UCIC